



प्रधान मुख्य आयकर आयुक्त, आं. प्र. व तेलंगाना का कार्यालय  
**Office of the Pr. Chief Commissioner of Income Tax ,**  
9<sup>th</sup> Floor, C-Block, I.T. Towers, Masabtank , Hyderabad – 500 004  
☎ : 040 – 23425492

F.No. Pr.CCIT/ Guard file/Accts./2020-21

Date :27-10-2020.

To,  
All the Head of Offices/ DDOs,  
A.P. & Telangana, Hyderabad

Sir/Madam.

Sub: Procurement of Goods & Services through GeM(Government e-  
Marketplace) - Instructions – Regarding.

Ref: ZAOs letter Lr.No.ZAO/CBDT/HYD/PC/2020-21/01/.Dated:08-10-2020  
Dated: 08-10-2020

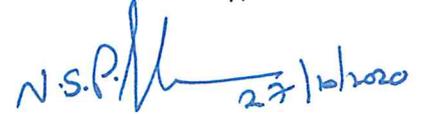
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With reference to the above,

The undersigned is directed to forward the copy of letter Lr.No.ZAO/CBDT/HYD/PC/2020-21/01/.Dated:08-10-2020 dated:08-10-2020, issued by Senior Accounts Officer,ZAO, CBDT, Hyderabad regarding Procurement of Goods & Services through GeM, to adhere and necessary action.

Yours faithfully,

Encl: As Above



(एन.एस.प्रेम कुमार/N.S. PREM KUMAR)  
प्रशासनिक अधिकारी (अॅक्काँट्स & डी डी ओ)  
Administrative officer (Accounts & DDO)  
प्रधान मुख्य आयकर आयुक्त, हैदराबाद  
O/o.Pr.CCIT, Hyderabad.

Copy to Sr.AO, O/o ZAO,CBDT,Hyderabad

Sent by email

ZONAL ACCOUNTS OFFICE  
OFFICE OF THE PRINCIPAL CHIEF CONTROLLER OF ACCOUNTS  
CENTRAL BOARD OF DIRECT TAXES  
4<sup>th</sup> FLOOR, AAYAKAR BHAWAN, BASHEERBAGH, HYDERABAD 500004  
PHONE.NO 040- 23425589/23236512(fax) email: zaohyd.cbdt@nic.in

Lr. No ZAO/CBDT/HYD/PC/2020-21/ 01 prach

Dated: 8/10/2020



To

The Pr.CIT(Admn.),  
O/o Pr.CCIT, Hyderabad

Sub:- Procurement of goods & services through GeM(Government e-Marketplace)  
Reg.

Ref:- No.F.1/26/2018-PPD,GOI,MOF,Department of Expenditure, Procurement  
Policy Division, New Delhi , Dated:2<sup>nd</sup> April 2019

Sir,

With reference to the subject & reference cited above, it is hereby informed that most of the DDOs' are procuring the goods directly without following the purchase procedure as laid down under rule no.147 & 149 in GFR 2017. It may be ensured that products/ services available on GeM should be procured only through GeM. If there are items which are currently not available on GeM , the same can be intimated to GeM online through the Request Management System ( RMS) on GeM so that they can be made available .

You are requested to direct all DDOs' to procure goods & services only through GeM( Government e-Marketplace),complying the provisions of GFRs.

Yours faithfully,

( A.SRINIVAS )  
Senior Accounts Officer